



67th SFL Convention
October 23-25, 2024 | Saskatoon

STRENGTH IN SOLIDARITY



Saskatchewan
Federation of Labour

CONVENTION CALL!



The Saskatchewan Federation of Labour (SFL) 67th Convention will take place October 23-25, 2024 at TCU Place in Saskatoon.

The convention is the governing body of the Federation. Delegates from affiliated unions and organizations come together to:

- Consider policy.
- Conduct elections.
- Explore issues impacting workers and our communities.
- Meet other trade unionists.
- Conduct the business of the SFL.

All rules regarding convention – including credentials and resolutions – can be found in Article 4 of the Constitution of the Saskatchewan Federation of Labour.

CONVENTION DEADLINES

| Item | Deadline | Note |
|---|--------------|--|
| Early Bird Registration | September 23 | |
| Resolutions | September 23 | 12:00 pm sharp. |
| Childcare | September 23 | Delegates to contact union first. See more in childcare section. |
| Accessibility Requests | September 23 | Form on SFL website |
| Award Nominations | September 30 | Form on SFL website. |
| President and Secretary-Treasurer Nominations | TBD | Watch for more information. |
| Registration Fees Refund | October 13 | Full refund up to 10 days before convention, as per policy. |
| Hotel Reservations | ASAP | SFL does not have hotel blocks – unions/delegates must arrange. |

CONVENTION SCHEDULE

TENTATIVE AND SUBJECT TO CHANGE

| Agenda Item | Tuesday | Wednesday | Thursday | Friday |
|-----------------------|-------------------|-----------|-----------------|-----------------------|
| Delegate Registration | 6:00 pm – 8:00 pm | 8:30 am | 8:30 am | 8:30 am |
| Call to Order | | 9:00 am | 9:00 am | 9:00 am |
| Adjournment | | 4:30 pm | 4:30 pm | 3:00 pm |
| Elections | | | Candidate Forum | Balloting and Results |

A final draft convention agenda – including times for caucuses, guest speakers, and other business – will be provided in delegate information packages closer to the date of convention.

REGISTRATION FEES AND CREDENTIALS

Fees

Early Bird: \$400 / delegate (until September 23)
Late: \$450 / delegate (after September 23)

No registration fee is required for alternates to attend convention as observers.

No refunds on delegate fees will be considered after October 13.

Credentials

Use the Credential Form to register delegates and alternates.

Mail the original Credential Form and cheque to the SFL, 220-2445 13th Avenue, Regina, SK S4P 0W1, or email the form to event@sfl.sk.ca. Etransfer payment is also available to payment@sfl.sk.ca (include 'Conv Reg' in the memo of the etransfer).

Use the Credential Change Form to notify the SFL of any changes in delegates or alternates who are already registered.

Affiliate and Delegate Qualifications

Article 4 of the SFL Constitution dictates SFL Convention affiliate and delegate qualifications. In summary:

- Affiliates in arrears are not eligible for representation to the Convention.
- Unions affiliated to the Federation for less than one month are not eligible for representation to the Convention.
- Any organization suspended or expelled from the CLC are not eligible for representation to the Convention.
- Delegates must be a member or full-time representative of the affiliate they represent at the Convention.

REPRESENTATION

Article 4 of the SFL Constitution dictates the distribution of delegate credentials at SFL Conventions as follows:

Affiliated Unions

Membership for the purposes of this section shall mean the average number of members per capita has been paid by the affiliates for the 12 months preceding SFL fiscal year end (August 31). As such:

- 1 delegate for 1-75 members.
- 2 delegates for 76-150 members.
- 3 delegates for 151-250 members.
- 4 delegates for 251-350 members.
- And so on, with an additional delegate for every 100 members or portion thereof.

Labour Councils

3 delegates each, plus 1 young worker delegate.

Saskatchewan Union of Retirees Federation (SURF)

3 delegates (must be members in good standing).

Executive Officers

Affiliated organizations from which an SFL Executive Officer (President, Secretary-Treasurer, or Vice President) is delegated are entitled to 1 additional credential.

Young Workers

The SFL Constitution provides for affiliates and labour councils to register extra delegates, provided they are qualified workers under the age of 30. Comprehensive young worker credential and registration information is circulated to a designated senior representative in each union and labour council.

Ensuring Equity

Affiliated unions are asked to give consideration in selecting delegates to ensure representation from equity-seeking groups (women, Indigenous, visible minorities, persons with disabilities, and 2SLGBTQ+).

DELEGATE INFORMATION

In accordance with the SFL Constitution, the Federation shall forward to each registered delegate, copies of all resolutions received, no later than ten calendar days prior to the start of the Convention. As such, this year's information package will be emailed no later than October 13, 2024.

Delegate Orientation

All delegates are welcome to attend the delegate orientation, however, first-time delegates in particular, are encouraged to attend the orientation held on the morning of the first day of convention. The session will familiarize delegates with all of the workings of the convention and the procedures on the convention floor. No prior registration is required.

Meals

No meals will be provided for delegates at the 2024 SFL Convention. If a union wishes to provide lunch for their delegation during the convention, please contact the SFL office to coordinate. Numerous dining locations with a variety of options are found near the convention site. As always, delegates will coordinate with their unions for any out-of-pocket expenses.

Accommodation

Convention delegates are responsible for their own accommodation in Saskatoon. We ask that rooms are booked with unionized hotels. See the list of unionized hotels in Saskatoon on the SFL website.

Accessibility and Assistance

To properly accommodate people with accessibility needs or those who require assistance, the SFL may need to arrange for services or alternate media forms to be available at the Convention. To allow adequate time to make any necessary arrangements, forward the Accessibility Needs Request Form to the SFL office by September 23.

Childcare

If you require childcare while attending the convention, please contact your union. Delegates who have additional childcare costs, as a result of being a delegate, should apply to their union for reimbursement. The SFL will consider childcare for those with no other option. For more information, contact the SFL office before September 23.

Keep It Clean and Green

Please do not bring commercially bottled water to convention. Personal refillable waters bottles are encouraged. The clean, safe municipal water provided for delegates at convention is proudly supplied by CUPE members.

People are increasingly sensitive to chemicals in the environment. For many, being exposed to perfumes and other strong fragrances can be a serious health risk. When in doubt, leave your scented products at home.

RESOLUTIONS AND CONSTITUTIONAL AMENDMENTS

Resolutions may be submitted for consideration by the Executive Council or by affiliated organizations.

Clear language format for resolutions must be used. See the Resolutions and Constitutional Amendments Form for a template. For constitutional amendments, refer to the specific article and section in the SFL's constitution. Use bolding to indicate new language, and strikethrough to indicate deletions.

Resolutions must:

- Indicate the submitting organizations.
- Be signed by two officers of the organization.
- Deal with one subject only.
- Clearly state the action proposed.
- Contain no more than 200 words.

Resolutions must be signed and can be submitted by:

- Emailing both .doc and .pdf versions to event@sfl.sk.ca.
- Mailing to the SFL office at 220 – 2445 13th Avenue, Regina, SK S4P 0W1.

Deadline to submit resolutions is 12:00 pm on September 23, 2024.

ELECTIONS

As per the Constitution, the following Executive Council positions will be elected at the 2024 SFL Convention:

- President
- Secretary-Treasurer
- Vice Presidents:
 - Affiliates with more than 8000 members will elect/announce 2 (at least 1 member must be a woman).
 - Affiliates with between 1000 and 8000 members will elect/announce 1.
 - Affiliates with less than 1000 members shall caucus and, in combination, elect 2 (at least 1 member must be a woman).
 - Affiliated construction unions with less than 1000 members shall caucus and, in combination, elect 1.
 - Indigenous delegates, solidarity and pride delegates, young worker delegates, workers of colour, and workers with disabilities each shall caucus, and each shall elect 1.

In addition, Labour Councils and the Saskatchewan Union Retirees Federation (SURF) will each announce their Executive Council representative.

All terms of office commence immediately following the adjournment of convention. Terms are for two years.

For more details on election processes and requirements, refer to Article 5 of the SFL Constitution.

Please anticipate earlier nomination deadlines compared to previous SFL conventions, for the positions of President and Secretary-Treasurer. Additional information to come.

PRIVACY

Information provided on registration forms is used for administrative purposes only.

CONVENTION COMMITTEES

All members of convention committees must be nominated by their union and appointments will be confirmed by the SFL. The SFL endeavours to have representation from equity-seeking groups on committees. When submitting names, please indicate which equity-seeking group(s) the member is a part of, if any:

| Committee | Qualifications |
|------------------|--|
| Credentials | Assist with the registration of delegates and maintain accurate records. |
| Ombudspersons | Investigate and resolve harassment complaints. A combination of relevant training and experience is necessary. |
| Resolutions | Consider and make appropriate recommendations on resolutions and constitutional amendments. |
| Sergeant-At-Arms | Maintain order on the convention floor, distribute materials, and handle cash. |

AWARDS

The SFL is seeking nominations for the following awards, which will be presented during the SFL Convention:

- The Bob Sass Occupational Health and Safety Award
- The Larry Hubich Lifetime of Service Award

Additional information about awards presented at convention, along with nomination forms, can be found on the SFL website. The closing date for nominations is September 30, 2024.